

# GREAT BEND RECREATION COMMISSION

## OFFICIAL/SCOREKEEPER

(FOR ALL PAYROLL PERSONNEL)  
EACH ACTIVITY WORKED NEEDS A SEPARATE TIME SHEET

Fill out time sheet completely!

|  |  |
|--|--|
| <b>Name:</b>   | <b>Social Security #</b>                           |
| <b>Address:</b>  | <b>Pay Period:</b>                                 |
| <b>Work Site:</b>  | <b>Job Description: (Class or Activity worked)</b> |
| <b>Job Code:</b>   |  |
| <small>(include position worked-i.e. SNFISH SUP or ARTAID)</small> |  |

**THIS FORM NEEDS TO BE TURNED IN ON A BI-WEEKLY PAY SCHEDULE. TIME SHEETS ARE DUE THE FOLLOWING MONDAY BY 5:00 PM AFTER THE PAY PERIOD ENDING DATE (UNLESS OTHERWISE SPECIFIED).**

| DATE | HOURS WORKED      | GAMES WORKED         | TOTAL WORKED |
|------|-------------------|----------------------|--------------|
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|      |                   |                      |              |
|      |                   |                      |              |
|      | <b>SIGNATURE:</b> | <b>TOTAL WORKED:</b> |              |